

HHLA TK Estonia AS Veose 16, 74115 Maardu, Estonia

## WEIGHTING PROCEDURE ON HHLA TK ESTONIA SCALES

For the provision of weighing service, please send a work order to e-mail <u>kaalumine@hhla-tk.ee</u>. In work order, please specify container number, truck number, number of weighings (loaded truck and empty), the purpose of weighing (in case of VGM weighing document receipt), date of weighting and the email address to which the weighing results should be sent.

Responsibility for the transfer of information to the parties involved (e.g. the carrier) lies with the service's client. Please note that HHLA TK Estonia is not responsible for the lack of information provided to drivers regarding the procedure for weighing containers, as well as for failure to perform the necessary actions for weighing.

Trucks are weighed at the terminal in the period specified by the HHLA TK Estonia terminal (information is available at <u>https://hhla-tk.ee/en/customer-area/important-information</u>). Container weighing by terminal equipment is performed by Client's prior request.

For more information please contact tel. + 372 6 006 161.

Payment for the service can be made based on an invoice in accordance with the terms of the concluded agreement or, in the absence of an agreement, as a pre-payment via bank transfer by submitting the payment order to customer service for confirmation, or on a place by card. If there is no prior electronic request, it can be filled with the appropriate request form in the customer service.

Receipt with weighting results is sent to the client's e-mail, printed copy cannot be issued.



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## TRUCK WEIGHING PROCEDURE AT THE HHLA TK ESTONIA CONTAINER TERMINAL

NB! Containers imported and exported by truck are weighed only on truck scale No. 1 next to the registration area of the HHLA TK Eesti AS container terminal, i.e. the buffer zone.

- **1.** When entering the truck with the container to be weighed to the terminal, the truck must drive to scale No. 1 and be weighed.
- 2. After weighing and unloading the container, the truck should drive to the scale again and be weighed as empty.
- **3.** When receiving the container from the terminal, the process is analogous before loading the container to the truck, the truck is weighed empty, and before leaving the terminal the truck is weighed with the container.

## INSTRUCTION FOR USE OF CONTAINER TERMINAL TRUCK SCALES

- **1.** The entrance barrier opens automatically when the truck is nearing the truck scales (reacts on movement).
- 2. Once the gate opens, you must drive on the truck scales. Steady red traffic light.
- 2.1 When placing the truck and trailer on the scales, make sure they are exactly on the platform. NB! The edge of the platform is marked in orange.
- 2.2 HHLA TK Estonia AS is not responsible for incorrect weighting result caused by incorrect positioning of the truck on the truck scales.
- 2.3 To get accurate weighing results, the driver should leave the truck after the truck is placed on the truck scales.
- **3.** The traffic light turns green, which means that the weighing procedure is ended, and the truck can move down from truck scales.
- **4.** The exit barrier opens automatically when the truck starts to move down from the truck scales (reacts on movement).
- **5.** Receipt with weighting results is sent to the client's e-mail, printed copy cannot be issued.

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